

BROADWELL PARISH COUNCIL

TO MEMBERS OF BROADWELL PARISH COUNCIL

Councillors are hereby summoned to the ANNUAL meeting of Broadwell Parish Council at the Village Hall, Millbrook Ley, on Wednesday May 6th 2026 at 7 p.m. to transact the business below. Members of the public are welcome to attend and address the council at item 8 on the agenda.

Please note the meeting will follow the conclusion of the Parish Meeting starting at 7 p.m.

J. A Carter

Clerk to Broadwell Parish Council

Published: 25th April 2026

1.	To elect a Chairman for the 2026-27 annual year and sign form of acceptance
2.	To elect a Vice Chairman for the 2026-27 annual year and sign form of acceptance
3.	To confirm councillor responsibilities: Village Plan, Local Plan consultation response, Traffic Calming, Highways and Maintenance Projects, Finance and Planning
4.	To receive and consider apologies for absence
5.	To receive Declarations of Interest on agenda items (Localism Act 2011)
6.	To approve the minutes of the Parish Council meeting held March 4th 2026
7.	To receive reports from Cotswold District and Gloucestershire County Councillors
8.	To receive comments and concerns from the public. Note: <i>Individuals will be allowed 3 minutes SO 3 (e) and SO 3 (f) the period of time designated for public participation at a meeting in accordance with SO 3(e) shall not exceed 10 minutes unless directed by the chairman of the meeting.</i>
9.	Land registry Update and approve any actions
10.	Playground Equipment: To receive safety inspection reports and approve any actions
11.	Defibrillator i. Defibrillator grant application
12.	Mowing arrangements 2026 To review risk assessments and volunteer register
13.	Fox Pub Car Park lease: to consider request for siting of tables and chairs on front car park for summer season
14.	Highways and village maintenance i. To update on outstanding matters and to consider actions on new matters raised ii. Review Bylaws covering use of village green iii. Village gates
15.	Finance i. To receive and approve the bank statements (as circulated) ii. To receive and approve the bank reconciliation balance (as circulated) iii. To approve payments and note receipts (as circulated)

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	<ul style="list-style-type: none">iv. To note the EOY accounts 2025-26 (as circulated)v. To note submission of VAT return for the period April 1 2025 to March 31st 2026 (as circulated)vi. To note and approve annual insurance renewal
16.	<p>AGAR:</p> <p>To consider and approve the Annual Governance and Accountability Return (AGAR) for the year ended 31 March 2026:</p> <ul style="list-style-type: none">a) To receive the Annual Internal Audit Report.b) To approve the Annual Governance Statement (Section 1).c) To approve the Accounting Statements (Section 2).d) To approve the Certificate of Exemption.
17.	<p>Planning Matters:</p> <ul style="list-style-type: none">i. To consider planning applications received following publication of the agenda
18.	<p>Cotswolds District Local Plan Consultation (standing item)</p> <p>To receive update and consider actions:</p> <ul style="list-style-type: none">i. Approval of Biodiversity survey
19.	<p>Broadwell Village Plan Working Group (standing item):-</p> <p>To receive update and consider next actions</p>
20.	<p>For Information Only: matters to be brought to the attention of the council and for consideration for future meetings <i>Note: no decisions can be made on matters raised</i></p>
21.	<p>To confirm date of next council meeting Wednesday July 1st 2026</p>